

Dear HR,

I appreciate the chance to apply for the position of an Auditor in your esteemed organization. I am interested in delivering the agreed project deliverables on schedule and within budget. For which, I will use my experience through inter-personal skills, analytical skills, and business acumen. Much of my work experience is focused on handling projects in the industry verticals of Information Security; Data Privacy; TISAX; Government Regulators Projects and FMCG, Retailing & GIS. Hope to combine this experience with my communication coursework to give the well-rounded approach that a practice head needs.

Approximately around 24+ years of experience in the industry and have carried out many projects in the areas of Information Security, Data Privacy. I am even responsible for managing Regulatory Audits viz: ITGC; SEBI; IRDAI; PAN; UIDAI; ISNP; Algo; Ministry of Defence (MOD Guidelines) & RBI Audits and Assessments in line with business objectives across the organization. Worked on software like AutoCAD, Map Info, Arc View, Microsoft Project Management Tool, Salesforce.com, Sage CRM, Zira etc. I can also add value in cloud platform security, SOC management-based projects as my experience and areas of interest. Expert in handling teams for achieving business objectives and have carried out more projects in the areas of Project Management; Cyber Governance; Operations; ISO 27701 & 27001 framework; NIST framework; SOC2 – type2, TISAX.

My recent duties include Auditing, Reviews; planning and maintenance of ISO frameworks that strengthen the organization to meet the evolving business needs. Developing and implementing enterprise-wide ISMS programs; Data Privacy programs and its infrastructure road map to support business growth. I am PGDM in Marketing from Alliance Business Academy, Bangalore; Executive Management Program from Indian Institute of Management, Calcutta (IIM-C); Project Management Professional (PMP) certified; PMP No: 2901585 and ISACA CISA (Certified Information Systems Auditor) Passed; PSM1 Certified Scrum Master; AWS Certified Solutions Architect – Associate & ISO 27001:2022 LA IRQA Certified; ISO 27701:2019 LA Certified

I have enclosed my resume and believe my experience reflects my determination and desire to produce exceptional work. My experience in the corporate world and my education has created an inclination towards managing projects as well. Most importantly, I enjoy handling programs – projects and thrive on responsibility.

Sincerely yours,
Anil Govindu
+91 98208 16570



*** Anil Govindu ***
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**Professional with 24+ years of experience working as a Practice Head – Compliance & Audits
(Objective: Project sign-off successfully)**

Proven expertise in: •Project Operations & Risk Management •Client Support & Servicing •Internal Audits

Objectives

A practice head with over 24+ years of experience in handling clients; delivering projects. Good in operations, project management, acquiring projects and improving the revenue growth. I can do the Cloud Security Audits, ISMS Audits; PIMS Audits and its Implementation projects. Experienced in Project Management; Cyber Governance; Operations; SOC2 – Type 2; ISO 27001 & ISO 27701 controls; NIST as well aims for on-time delivery of projects and handling customers effectively with a cost saving, high profitability for an organization.

Experience Summary

Company: Mahindra Defense System Ltd, Mumbai
Duration: Feb 2012 - Present
Role: Project Operations, Audits & Compliance – Practice Head

Company: MIEL E Security, Mumbai
Duration: Nov 2010 – Jan 2012
Role: Compliance Audit Assistant in ISMS; BCMS; TAS Projects

Company: Frontier Business Systems, Bengaluru
Duration: Apr 2007 – Oct 2010
Role: Team Executive for ISMS IT Infra Projects

Company: British Standards Institute India Pvt Ltd., Bengaluru
Duration: Apr 2006 – Dec 2006
Role: Business Development Manager

Company: CADD India Ltd., Hyderabad
Duration: Oct 2003 – Jun 2004
Role: Marketing Planning, Service Delivery Projects

Company: RMSI India Pvt Ltd., Hyderabad
Duration: Sep 2000 – Aug 2003
Role: GIS Engineer, GIS Mapping – Projects

Company: BP Agencies, Odisha
Duration: Dec 1997 – Sep 2000
Role: Distributor management, Sales Executive

Certifications:

Certified Information Systems Auditor (CISA) – Certificate No: 21176530
Project Management Professional (PMP) Certified – PMP@ No: 2901585
AWS Cloud Solution Architect Certified – MGM8Y4TLG2B4QL9C
Professional Scrum Master 1 Certified – Scrum Certificate No: 697752
ISO 27001:2022 – Lead Auditor Certified, Certificate No: 23020
ISO 27701:2019 – Lead Auditor Certified, Certificate No: CC-23514PR.

Framework: ISO 27001:2022, ISO 27701:2019, TISAX, NIST

Technology and tools:

- JIRA (Issue and Project tracking)
- Salesforce.com

Program & Project Management

- Prepare project management artifacts and develop and maintain project plans.
- Develop and create consistent presentations, project status reports, external correspondence regarding program performance, trackers, documentations etc.
- Provides technical, administrative, and operational management support, including contract and subcontractor management to all project dimensions to ensure project success.
- Work with the project team to plan project, estimate costs, and manage project to completion.
- Develop, communicate, and implement program / project risk / issue management plans and risk strategies, creating work plans, monitor and track the work schedule for delivery with quality standards.
- Conducting risk management, contingency and scenario planning using a variety of project management tools for internal & external resources to improve project productivity and profitability.
- Drive continuous improvement in the way to deliver the business. Ensure best practices are in place for project execution on Cyber Governance; Data Privacy; SOC2 Type 2; ISO 27001; NIST frameworks.
- Provide simplified data visualization on business and financial performance, including digital business processes.
- Communicating to executives, stakeholders, clients and colleagues with impact, eloquence, and authenticity
- Hold regular technical team meetings to evaluate progress and identify gaps. Provide mitigating plans.
- Document and track lessons learnt documents, organizing requirements gathering, document reviews, project signoffs and coordinating customer feedback.

Information Security

Managing ISMS projects – Implementation, Internal Audits, Certification, and recertification

- Managing Information Security Projects on Data Centers; R&D' units; Manufacturing Plants
- Prepare and execute the project implementation effectively the IT Security Governance process.
- Develop and implement an organization's Security strategy and work closely with stakeholders to ensure the organization's security in place.
- Preparing Audit consolidated reports on Cloud Data Centers, network devices and critical systems
- Analysis of Critical findings, repetitive findings, new findings, showstoppers etc.
- Define and modify ISMS procedures, maintain ISMS portal for Incident Management; SIEM, SOC.
- Review of the Risk Management controls for Governance; Compliance; Operations for ISO 27001 controls; NIST frameworks; Ministry of Defence guidelines (Security Manual for Licensed Defence Industries)
- Conducting awareness trainings & Management Review Meetings for ISMS; PIMS; TISAX
- Close all the CAPA (Corrective Actions Preventive Actions) points during the audits.
- Consulting organization for new technology; Threat Management and real time security breaches
- Participated and carried out the SAMA (Saudi Arabia Monetary Authority) Audits
- Facilitating External Audits (Recertification and Surveillance)
- Data Privacy processes reviews and audits on customer; supplier; processing; jurisdiction
- Manage the client relations, trust, and ensure repeat business.

Data Privacy

Managing PIMS projects – Implementation, Internal Audits, Certification and Recertification

- Conducted Privacy Protection implementations; Risk Assessments; PIA; Trainings; Internal Audits, reports.
- Prepared & reviewed the Privacy GAPS, PIA, PPGs as a Service for all the organizational personal data.
- Ensuring updation on data protection laws, trends, regulations, privacy frameworks, checklists, templates
- Assist in responding to data privacy incidents, breaches, customer inquiries intermittently to control risks.
- Collaborate with internal stakeholders & teams for effective implementation of privacy controls, incidents.
- Review the PIMS documents – Specific requirements related to ISO 27001
- Review the PIMS documents – Specific guidance related to ISO 27002
- Additional guidance for PII controllers & PII processors
- Assignments on DPDP Bill 2023 (By Government of India); GDPR guidelines

AWS Cloud Security Audits

Managing all Cloud Security Audits

- Understanding and managing the risks in the Cloud management & its units
- Reviewing the AWS Cloud landing zones of Mahindra Platform as a Service (MPAAS) for IAM, Logs, Networks, Elastic Compute Cloud

- Audits done on Cloud Provider and Cloud Consumer for Cloud Policies; Project Management; Cloud Infra Management – Operations, Asset Management, Network Management, Cryptographic Key Infrastructure, Incident Management, Protection of Personal Information in Cloud Storage.
- Audit the Cloud infrastructure for various cloud specific models within the organization and segregate specifically for Public and community environment in the organization.

Cyber Security Audits

- Verifying the Firewalls, IDS, encryption, and identification and authentication mechanisms – SIEM
- Reviewing the reports on IAM user access and the key infrastructure users as a managed service
- End user requests, End point detection & response, VPN users based on the CCFs raised under the NIST guidelines, Data protection, Cyber resilience, 3rd Party Accessors

Reserve Bank of India (RBI)

- IT Examination Audit
- Cybersecurity Audit
- Implementation of Controls to successfully clear IT Examination of RBI at various banks

Securities and Exchanges Board of India (SEBI)

- System Audits & Cyber Security Audits for SEBI as per recent circulars
- System Audits & Cyber Security Audits for Stock Exchanges Trading Members as per recent circulars

Insurance Regulatory and Aadhar Board of India (IRDAI; ISNP; UIDAI; PAN)

- System Audits & Cyber Security Audits for IRDAI; UIDAI; PAN & ISNP as per the recent circulars

Personal Particulars

- Address: B3 101 Vastu Anand Apts, Parsik Nagar, Kalwa W Thane Mumbai – 400605
- References: Will be furnished upon request

Reference link: <https://www.credly.com/earner/earned>

Educational Credentials

- Executive Program on Managing Business Decisions from Indian Institute of Management, Calcutta in 2010
- PGDM from Alliance Business Academy, Bangalore in 2006
- MSc from Berhampur University, Orissa in 1996
- BSc from Berhampur University, Orissa in 1994